



**Minutes of the Board of Directors Meeting
Wednesday October 21, 2020**

PRESENT

- | | |
|--------------------------------|---------------------------|
| ✓ Mrs Elizabeth Brogaard-Allen | - Chair |
| ✓ Mr. Vivek Saraswat | - Vice Chair |
| ✓ Mrs Couro Cheikh Kane | - Treasurer |
| ✓ Mrs. Sireesha Kumar | - Secretary |
| ✓ Mrs. Adama Traore-Wega | - Trustee |
| ✓ Ms. Marly Bah | - Trustee |
| ✓ Ms. April Wells | - US Embassy Rep./Trustee |
| ✓ Mr. Seamus Hennessy | - Director |

ABSENT

- | | |
|----------------------|---------------------------|
| ✓ Mr. Stefan Weir | - US Embassy Rep./Trustee |
| ✓ Mr. Joachim Lubiba | - Trustee |

1.0 CALL TO ORDER

The meeting was called to order at 6:02 pm with 2 presentations.

- The first presentation was related to IT projects such as Rediker and improved finance dashboards.
- The second presentation was done by Maipelo N'Guessan, Service Learning Coordinator. She enlightened the board on what Service Learning is, the reason it is done in ICSA, the partners and most importantly the projects carried out so far.

Service Learning is integrated in the curriculum and helps students to interact with other people, develop their emotion and increase their motivation to learn and solve problems. In regards to the various projects and activities done by Service Learning, the board suggested some activities in which parents should be more involved to impact lives.

2.0 APPROVAL OF MINUTES

The minutes of the meeting held on September 23 were approved.

3.0 CORRESPONDENCE

There was no correspondence but the board responded to the one received before.



4.0 Director's report

The director informed the meeting that a local architect has been contacted in regards to campus facility renovation. He will meet with staff, parents to understand the need and make a presentation on November 10. On this note, the director advised on the need to have a committee and the said committee was formed.

The director also reported on the Covid 19 situation on Campus.

5.0 Board Report

5.1 Governance Committee

The Governance committee presented the Strategic Goals as identified by the Board and after receiving last comments, finalized the SY2020-2021 board goals. The Goals will be presented during the upcoming AGM.

5.2 Finance Committee

The budget was approved with an anticipated surplus at the end of the year. Changes to the budget will be discussed again in January. The Audit is underway and the final report is expected to be finalized prior to the AGM in November.

5.3 Chair's Report

The Chair informed the meeting of the desire of PTO to have a liaison person in the board.

The upcoming AGM will be held virtually in November (November 18). The Board decided to postpone the coffee with the board, originally scheduled for November 25, to a later month considering the AGM and other PTO events scheduled for the week prior.

6.0 A.O.B.

The board has decided that the school will go online for the 4 days: October 26, 27, November 5 and 6. On campus lectures will fully resume on November 9. Teachers and other staff members will have the option of working on campus or at home.

7.0 ADJOURNMENT

The meeting ended at 8:45 pm

Recording Secretary: Mrs. Patricia Amouzou