



Report of the Board of Directors Meeting Tuesday, August 20th 2019

PRESENT

✓ Mrs Elena Molina	- President
✓ Mr Guillaume Dehem	- Treasurer
✓ Mrs Erin Tyler	- Trustee / US Embassy rep
✓ Mrs Raluca Eddon	- Trustee
✓ Mrs Adama Traore - Wega	- Trustee
✓ Mrs Saija MacArtney	- Secretary
✓ Mrs Elizabeth Brogaard-Allen	- Vice-president
✓ Mr Seamus Hennessy	- Director

ABSENT

✓ Ms Mercy Kpotivi	- Trustee / US Embassy rep
✓ Mrs Eugenia M. Bhebhe	- Trustee

1.0 CALL TO ORDER

The meeting was called to order at 6:10 pm.

2.0 APPROVAL OF MINUTES

The minutes of the meeting held on June 5th were approved virtually.

3.0 CORRESPONDENCE

There was no correspondence about governance issues. The Board was copied in June in a piece of correspondence on operational matters, so no action was needed.

4.0 DIRECTOR'S REPORT

4.1 Student numbers

Based on the number of enrolled students before the beginning of the school year, we are expecting a slight increase. However we need to wait to see the actual number of students once school starts. The Director will share the actual numbers early September when school has started and all students should be present.

4.2 Facilities

Further to Board commitments and planning, a number of facilities around campus have been refurbished, revamped or built: two multi-purpose sports courts (one in LS and another in UP); a small pool for young swimmers; a backwash tank for the pool area; LS classrooms; bathrooms and changing rooms; LS and ECC play area and the cafeteria roof. Some of the works are undergoing and will soon be finalised.



4.3 IB and academic results school year 2018/2019

The Director gave the board a quick comparison of IB results over the past two years and said that there has been a very marked improvement this year. The main focus now is on ensuring that students make the correct subject choices at the beginning of Grade 11 and on beginning academic preparation for the IB in lower grade levels.

4.4 Areas of focus in academics for school year 2019/2020

The IB is still relatively new and faculty will continue to look at improvements in this area. They will also look at how well middle and other high school classes support current students as well as helping them prepare for IB. French will continue to be a focus for this year, and according to that, the Department has been improved and reinforced with changes.

EC and Lower Elementary will be moving to more inquiry based learning – rooms have been changed somewhat to help with this. We have a trainer coming in early in the year to work with Lower School teachers on teaching literacy, being an area of focus.

Across the school we would like to begin improving teaching spaces. It takes time to improve teaching and learning methods but we can make a more immediate impact by ensuring all rooms are suitable for the subject being taught. We are engaging the teachers on this and will initially trial this with a small number of rooms.

4.5 Update on new positions

All new teachers have arrived and seem happy and engaged.

5.0 BOARD REPORT

5.1 Director Transition

The Director transition following the transition plan. The Board will prepare the Director's Objectives based on the Board's strategic plan.

5.2 Board Strategic Intent

Following the community-wide survey and focus group exercises with the community at the 'Coffee with the Board' as well as agreement at the Board retreat, the Board agreed on drafting a Strategic Intent statement.



International Community School of Abidjan

Learning and Leading in a Collaborative Culture

It was suggested and agreed that the Strategic Intents Draft to be presented at the October AGM for community comments. It was agreed that at this stage we should be working on a 2-year plan.

Once the Strategic Intents Statements are finalized, the Board will draft Strategic Goal statements for each Strategic Intent and determine the process of development of the Action Plans by work groups.

6.0 A.O.B.

6.1 Shipments

The school made two separate shipments. One of them has arrived and has already been delivered. The second one, consisting of mainly instructional materials, is delayed due to customs clearance process.

7.0 BOARD CALENDAR

The year Board calendar was approved with meeting dates as follows:

2019

August 20th	Board working session
September 25th	Board working session
October 16th	AGM - community invited - and Board working session
November 20th	Board working session
November 27th	Coffee with the Board - community invited
December 11th	Board meeting

2020

January 15th	Board working session
February 19th	Board working session
February 26th	Coffee with the Board - community invited
March 18th	Board working session
April 15th	AGM and Board elections - community invited - and Board working session
May 20th	Board working session
May 27th	Coffee with the Board - community invited
June 9th (TBC)	Board working session

AGM: Annual General Meeting of the ICSA Association



International Community School of Abidjan
Learning and Leading in a Collaborative Culture

8.0 ADJOURNMENT

The meeting ended at 8:10 pm

Recording Secretary: Mrs. Saija MacArtney